

STANDARD OPERATING PROCEDURE (SOP) FOR CLASSES IX & XI

1. CLASSES TO COMMENCE FROM FRIDAY, 05.02.2021

DATE		TIMINGS FOR CLASS IX	TIMINGS FOR CLASS XI
05.02.21 & 06.02.21	Timings	10:00 am to 1:30 pm	9:30 am to 1:00 pm
	Thermal Screening & entry	10:00 am to 10:30 am	9:30 am to 10:00 am
	Classes will commence	10:30 am onwards	10:00 am onwards
08.02.21 onwards	Timings	9:30 am to 1:00 pm	9:30 am to 1:00 pm
	Thermal Screening & entry	9:30 am to 10:00 am	9:30 am to 10:00 am
	Classes will commence	10:00 am onwards	10:00 am onwards

Students are requested to proceed to their classes immediately after the thermal check and not gather in groups here and there.

- 2. Entry and exit for Class IX students will be from Gate No.1 and for Class XI students from Gate No.2.**
- 3. Class IX students have been allocated rooms on First Floor and Class XI students on Second Floor.**
- 4. Class IX students will be required to use the staircase next to the Medical Room and Class XI will use the ramp.**
- 5. Students will be seated in class rooms / labs in batches of 12 - 15.**
- 6. Students will be allotted fixed seats and they will be required to sit on the same seat every day.**
- 7. Students will not be allowed to leave the class room for any purpose except for convenience.**
- 8. The time table will be given on Thursday, 04.02.2021 for Friday, 05.02.2021 and Saturday, 06.02.2021 and then on Saturday, 06.02.2021, the time table will be given for the subsequent week.**