



**PRAGATI PUBLIC SCHOOL**  
**Sector-13, Phase II, Dwarka, New Delhi 110078**

PPS/2020-21/03

February 2, 2021

Dear Parents

Greetings from Pragati!

Wishing you all a very happy and healthy New Year!

This has reference to Circular No. DE-5/43/04/Exam/2019-20/93-103 dated 29.01.2021 received from Directorate of Education, Examination Branch, Govt. of NCT of Delhi, New Delhi regarding the Academic & Examination activities of Classes IX and XI. The students of Class IX and XI can be called with effect from 05.02.2021 onwards with the consent of the parents for the conduct of the aforesaid activities.

We have successfully re-opened the school for the students of Classes X and XII and eagerly waiting to welcome back our students of Classes IX and XI w.e.f. 05.02.2021.

We would request you to kindly adhere to the following guidelines in respect of re-opening of school:

1. Students will be required to follow all COVID-19 guidelines with regard to the social distancing, wearing mask, gloves, face shield, sanitization, following respiratory etiquettes etc., **inside and outside the school.**
2. Students will be required to carry their own sanitizer, mask, gloves and face shield to the school every day. **Face mask with respiratory vent will not be permitted.**
3. Students will be required to come in their winter school uniform and identity card.
4. The students will be required to carry their own books, notebooks, water bottle and stationery in a transparent pencil pouch. They should not carry any extra books / notebooks to the school or share any of the above with their friends.
5. Transport facility will not be available. Parents are requested to make their own transport arrangements
6. Students should eat a healthy breakfast before coming to school, as eating will not be permitted in the school premises.
7. In case your ward or any family member has any symptoms of COVID-19 i.e. fever, cough, cold, fatigue, body ache etc., please do not send him/her to the school.
8. In case any student is found sick during thermal screening at the gate, he/she will not be allowed to enter the school and will be sent back home.
9. The school will operate for 3 – 3 ½ hours only.
10. Students should avoid gathering in groups **inside and outside the school.**

The school will take the following precautions to ensure the safety of the students:

1. Thermal screening of all the students and staff at the gate, proper sanitization of all the facilities including class rooms, wash rooms, lab, corridors etc.
2. Students will be seated in batches of 12 – 15 to maintain social distancing of 6 ft., as mentioned in the guidelines.
3. The school will have a full time nurse and doctor on duty while students are in the school. Additional supervisory staff, coaches, guards will be on duty throughout the day.
4. The school will not conduct any assembly, sports activities and events which may lead to any violation of COVID-19 guidelines.
5. I-Cards will be issued to all the students on payment of Rs. 100/-.

6. Canteen facility will not be available.
7. Masks / gloves / water arrangements, in case students don't carry, will be provided against payment basis.
8. Mobile Phones are not allowed, however, in case students are carrying their mobile then they would be required to drop it at the gate and pick it up in the afternoon before leaving.

We are enclosing herewith Undertaking and No Objection Certificate which we would request both the parents to fill in and submit the hard copy to the class teacher on **Friday, 5<sup>th</sup> February 2021**. Students will not be allowed to enter the school premises without the Undertaking and No Objection Certificate.

We are also enclosing the Standard Operating Procedure to be followed by the students.

We look forward to your whole hearted support and cooperation.

Thank you

Kind regards

Sd-  
Principal

Encl : a/a

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**ACKNOWLEDGEMENT**

I,            Father            \_\_\_\_\_            &            Mother  
\_\_\_\_\_ of

\_\_\_\_\_ of Class \_\_\_\_\_ & Section \_\_\_\_\_  
have

gone through Circular No. 03 dated 02.02.2021 and will ensure compliance of the same in its true spirit.

Signature of Father

Signature of Mother

Date